

## **Lutheran Church of Hope: Building use Rules**

\*We consider this facility to be for God's work in the community and we expect everyone to use it accordingly.

\*If you have any problems or observe damage, notify the church office:303.466.4823 or [office@lchope.org](mailto:office@lchope.org)

\*No smoking is permitted indoors or on the playground.

\*Noise should be kept at a reasonable level so that you do not disturb others in the building or the neighbors.

\*Weapons are not allowed.

\*Candles are not permitted.

### **FACILITY MUST BE CLEANED AFTER USE, INCLUDING THE FOLLOWING:**

1. Leave the facilities in as good, if not better shape, as found. Sweep and/or mop the floor. Wipe all surfaces. Pick up and remove all items brought with you.
2. Please bag all trash and either dispose of it on your own or place it outside the east doors of the fellowship hall.
3. If the kitchen is used, all dishes used must be cleaned and put away, surfaces cleaned, and floor swept. *The church's consumable supplies – including paper plates, cups, condiments, coffee, tea, and snacks – will not be available for use.*
4. Assure coffee makers and associated heating units are turned off and unplugged.
5. All toilets should be flushed and not running.
6. Carpets should be vacuumed after the event. We discourage use of confetti, rice, or paper crackers on the premises and grounds.
7. Make certain that all lights are off and the all outside door are locked prior to leaving.